 16-19 Bursary Fund

The 16-19 Bursary Fund is a scheme to provide financial support with educational-related costs for students facing financial hardship.

**Eligibility Criteria**

* A student must be aged 16 or over but under 19 on 31st August 2024

Students aged 19 are only eligible for the discretionary bursary if they:

* Are continuing on a study programme they began aged 16-18, or
* Have an Education, Health and Care Plan (EHC)

There are two types of bursaries available:

1. Bursary for students in **vulnerable groups**. Those defined in a vulnerable group are:
   1. In care (those who are privately fostered are not classed as looked after)
   2. Care leavers (including Special Guardian Orders)
   3. Receives Income Support, Universal Credit because they are financially supporting themselves and someone who is dependent on them.
   4. Receiving Disability Living Allowance or Personal Independence Payments as well as Employment and Support Allowance or Universal Credit in their own right.

The bursary for students in vulnerable groups can pay up to £1200 per year to a student. The exact amount awarded will be based on an individual needs assessment and students will not automatically be awarded £1200.

1. The **discretionary bursary** is for students not in vulnerable groups but meets the criteria below
   1. Have a household income of **below £21,000** per year, including any benefits received.

Each students’ circumstances will be reviewed to decide on the level of discretionary bursary that can be awarded, based on an individual needs assessment linked to programme of study and personal circumstances. Monies received from the 16-19 bursary can be used to support education-related costs such as cost of transport, books, equipment, essential educational trips directly related to study programmes, or meals in school (if a student does not receive free school meals). Where possible, bursary allocations will be provided ‘in kind’ rather than by providing money.

**Students who claimed the 16-19 bursary in Year 12, must reapply using this form and provide evidence to claim it in Year 13.**

**2024 - 2025 16-19 Bursary Application Form**

|  |  |
| --- | --- |
| **Student Name:** |  |
| **Address:** |  |
| **Post Code:** | I **Daytime Contact No:** I |

Please tick Level of Bursary applying for:

* **Level 1 Vulnerable Groups bursary**
* **Level 2 Discretionary bursary with household income below £21,000**

|  |  |  |
| --- | --- | --- |
| *Office Use Only Date:* | | |
| *Application approved*  *Y N* | *Level awarded*  *L1 Vulnerable / L2 Discretionary* | *Evidence Provided* |

**Evidence of Eligibility Submitted**

|  |  |  |
| --- | --- | --- |
|  | **Level 1: Vulnerable Groups**  **(at least one ticked)** | **Level 2: Discretionary bursary household income below £21,000 (at least one ticked)**  **All household income needs evidenced, which means more than one form may be provided** |
| Evidence submitted (please tick) | * Evidence from Local Authority regarding in case status * Evidence of care leaver status * Income Support or University credit award for student only * Disability Living Allowance or Personal Independence Payment credit award for student only | * Tax Credit Award Notice showing gross income of less than £21,000 * Pension Credit Award Notice * Universal Credit Award Notice * Last 3 months of payslips * Last 3 months of bank statements |

If the application is successful, students then will complete an individual needs assessment form, from which the school can allocate bursary funds to support individual needs. Students will be informed via email the outcome of their application.

Should any monies need to be paid, this will be sent directly to the student’s bank account. Please provide details of the student’s bank account details.

**Name of account (students): ………………………………………………………. Bank name e.g. Barclays …………………………………**

**Sort Code: ……………………………………… Bank account number: ………………………………………….**

I/we have read and understood the Saint George’s CofE Bursary policy and consider that we meet the criteria and requirements as details. The information contained about application and any support documents are accurate and true to the best of my/our knowledge to reflect the household income. I/we will advise Saint George’s CofE School of any change in circumstances during each applicable academic year.

**Student Signature**

**Signed: …………………………………………………………………………………**

**Name: …………………………………………………………………………………. Date:………………………………………………………….**